

## Guidelines modules m+

### 1. Principles:

#### a. Content of course:

The course is supposed to teach the principles of the Montessori pedagogue for children between 6 and 12.

Critical comparisons with other pedagogical systems will not be discussed.

The course is structured in theme modules and the modules contain blocks. The individual blocks are related content wise and build on each other.

m+ takes place in different, independent training centres. However, the course content is compatible.

#### b. Authorization through AMS

We aim for the authorization through the AMS. This provides booking and passing (exams) all modules, sitting in classes and teaching traineeship.

### 2. Entrance requirements:

When you register for the course you will have to prove your successful participation in a basic Montessori training.

The national training courses of DMG and from the Montessori Vereinigung Aachen, as well as from ÖMV and courses by Claus-Dieter Kaul are approved.

### 3. Registration

You may register through filling out and signing the registration form which has to be handed in to **Lift**. With the signature the participant confirms to have read and accepted the course guidelines. **Lift** confirms the participation as soon as possible, provided there are vacant slots.

Necessary documents for registration:

- Completed and signed registration form with a photograph.
- CV (curriculum vitae), specially mentioning experience in regards to MMP
- Certificate of your professional training (copy)
- Evidence/certificate of Montessori basis course (see above)

### 4. Fees:

#### a. Basic fees:

Basically it is provided to book and pay for a complete module.

Fees for a complete module:

Number of blocks x 220 Euro

There is no fee for the block dedicated to the exams.

Booking of single blocks:

250 Euro/per block

The fee for the exam block is also at 250 Euro, and payable in full when booking single blocks. The fees are due after confirmation of your registration, latest seven working days before the module/block commences. Payment slips are sent out together with confirmation of participation.

**b. Reduction of fees:**

Unfortunately we cannot grant any reductions currently.

**c. Refund of fees:**

Should the registered participant be unable to attend the course due to illness, act of natures or other circumstances beyond the control of the attendee, **Lift** will pay an appropriate share of the fees. Requests for refund have to be submitted in writing, latest 5 working days after the module/block in question.

In case the course trainer fails to continue the course, **Lift** will do their utmost to find a replacement to continue the module/block. If this proves to be impossible, missed courses can be attended in other training centres. **Lift** will inform the participants about the appropriate options and will take care of the financial issues.

**d. Late payments:**

Payment delays from the participant's side have to be communicated latest 7 working days before the module/blocks commence. Special arrangements of payment may be agreed upon between the participant and **Lift**. In case the participant does not meet the agreed payment deadlines, **Lift** can exclude the participant from the course and will pass this information on to other training centres.

## 5. Course calendar

### a. Calendar:

Die course calendar for the Zürich centre can be found at [www.lift-kurse.ch](http://www.lift-kurse.ch) and on the home page of d'Inslé Montessorischule: [www.dinsle.ch](http://www.dinsle.ch) and futura Ganztagesschule: [www.futuraschule.com](http://www.futuraschule.com).

The calendar for all training centres may be found at [www.montessori-diplom-plus.eu](http://www.montessori-diplom-plus.eu).

### b. Time table:

The modules are structured in blocks. The course length of each block is Friday 18.30 h until Sunday 17.00 h. Parts of the block are, next to the lectures, time for practicing (mandatory) on Saturday evenings from 18.30 h – 22.00 h (incl. break).

## 6. Obligations of participants

### a. Presence:

The participants should be present during all compulsory training activities. This includes the hours for practicing.

Absences have to be applied for in writing either in advance (if known) or after the course. The participant should not miss more than 10% of one module; the training content missed is to be re-worked by the participant.

Missed blocks must be re-worked later or at a different training centre. This is necessary to get the certificate for the module and to be admitted to the exam.

**b. Working books:**

The students receive a script containing details regarding content, material, targets, age groups, requirements, etc before the lectures. It is the task of the participants to develop the presentations given. This can be accomplished in working teams, previously agreed on and confirmed by the lecturer.

The working books are supposed to support the students during their studies.

However, the detailed and developed presentations ought to be understandable and comprehensible for outside observers.

The detailed presentation should not contain photos, we appreciate if you don't take any photographs during the course.

The student's work will be presented to the lecturer at the beginning of each block visited next. The lecturers will deliver qualified feedback to the work presented. It is at the liberty of the lecturers to pass the working books on to other AMI pedagogues for further control and comments.

**c. Literature and Essays:**

To support the success in this course we recommend the following literature:

**d. Sitting in classes:**

We recommend the students strongly to sit in classes in an authorized Montessori school during the courses. Preferably this takes place in the age groups 6-9 and 9-12 years for one week each.

The school visits should be documented in a report which should be presented to the lecturer.

#### **e. Traineeship**

The student is recommended to take a two week placement at an authorized Montessori school during the course. Preferably this takes place in the age groups 6-9 and 9-12 years, one week each.

The presentations done by the student should be prepared and finished and presented to the lecturer. A report has to be finished and supplied in addition.

### **7. Study progress**

#### **Study book:**

Progress in studies will be documented in a study book which every participant gets at the beginning of the course/module. The participation in every course will be confirmed by the lecturer through a signature

### **8. Completion of course**

#### **a. Exam:**

Each module will be finished with an exam. The participant qualifies for taking an exam if he/she achieved the sufficient hours of presence in a course. Additionally the working books need to be duly completed.

The exam should mirror the progress and competencies of the student. He/She will receive a qualified feedback stating areas of possible improvement. The exam will be either a "pass" or "fail". It is possible to resit the examination.

#### **b. Authorization through AMS:**

This authorization can be applied for by the student, provided he/she can prove participation and successful exams of all modules, and traineeship as well as visits in schools (sitting in classes).

## **9. Facilities**

- Please observe the house rules of the course organizer.
- All participants are kindly asked to treat the working material respectfully.
- The group is responsible for cleanliness and tidiness of the rooms and each participant overtakes a common service.
- The organizer is not liable for private property.
- The participants are asked to take care of their accommodation themselves.
- The organizer cannot offer daycare for children in the course facilities, so if applicable, we kindly ask you to organize childcare separately.